

Low Carbon West Oxford (LCWO) Registered Charity No 1135225

Notice of AGM, Agenda, and Proxy Voting Form

Notice is hereby given that the Annual General Meeting of Low Carbon West Oxford will be held at West Oxford Community Centre on Tuesday, 10 December 2023 at 7.15pm.

AGM Agenda

1. To agree the minutes of the AGM held on 2 November 2023

2. To receive the Trustees' report (Chair)

3. To receive the charity's accounts for 2023/24 (Treasurer)

4. Appointment of accountants for Independent Examination

Resolution: That SPX Oxford be appointed to conduct the Independent Examination of LCWO's accounts for the financial year 2024/25, if such an examination is required

5. Retirement and election of Trustees

The Memorandum and Articles of Association requires that one third (or the number nearest one third) of the Elected Trustees retire at each AGM.

5.1 To accept the retirement of the following Trustee:

Geoffrey Ferres is retiring and standing for re-election

5.2 To elect Trustees:

The following nomination has been received: For the re-election of Geoffrey Ferres. Biographies for the nominated and continuing Trustees will be circulated before the AGM.

6. Other resolutions (if any have been received by the deadline)

7. AOB

8. Close of Business

The meeting will be followed by:

WHERE NEXT FOR LOW CARBON WEST OXFORD?

An informal chat about LCWO's current work and plans for the future

PROXY FORM

Note on Procedure If you are unable to attend the AGM and would like to appoint a proxy to attend and vote on your behalf please print, complete and return the proxy form to Alison Mathias at the following address: % 22 Hill View Road, Oxford OX2 0BZ by 8pm on Monday 9th December 2024

I (name)

.....

.....

of (address)

.....

.....

being a Member of the above-named charitable company, Low Carbon West Oxford,

hereby appoint (name)

.....

of (address)

.....

....

or, failing him/her, I hereby appoint

Alison Mathias, the chair of LCWO Trustees

% 22 Hill View Road Oxford OX2 0BZ

as my proxy to vote in my name and on my behalf at the general meeting of the Charity to be held on 10 December 2024 and at any adjournment thereof.

Signed:

Date: